

## **Industrial Fasteners Institute**

### **Dues and Policy Statement**

**October 13, 2025**

#### **I. Introduction.**

The following Dues and Policy Statement (“Policy Statement”) supersedes any and all prior written statements or verbal communications regarding the subject matter hereof. Dues are determined annually for all Industrial Fasteners Institute (“IFI”) membership categories and approved by the IFI Board of Directors (“Board”) in accordance with the IFI’s Articles of Association (“Articles”). Dues are communicated to the IFI membership to ensure consistent application along with transparency and the establishment of processes related to billing, payment processing, and collections.

#### **II. Determining Types of Dues Categories for Members.**

A. The IFI dues categories are as follows:

1. A Company member, which is either a (a) Unit member or (b) Corporate member for purposes of this Policy Statement;
2. An Associate member, which is a supplier to a fastener manufacturer and meets the definition of an Associate member set forth in the Articles; and
3. A Division II Affiliate member, which is an aerospace fastener distributor eligible for membership in IFI Division II and meets the definition of an Affiliate member set forth in the Articles.

B. A Unit member is assessed annual dues as set forth in this Policy Statement.

C. A Corporate member is a corporation, firm, or partnership that has two (2) or more divisions or subsidiary companies that are Unit members. A Corporate member is assessed annual dues as set forth in this Policy Statement based on the combined gross sales of all the unit members it represents according to the sales data provided as required herein. All Unit members of a Corporate member shall be considered IFI members under the corporate umbrella.

D. An Associate member is assessed annual dues as set forth herein at a fixed rate established by the Board. An Associate member is not required to provide the IFI with annual gross sales data.

E. An Affiliate member is assessed annual dues as set forth in this Policy Statement.

F. The applicable Assessment Group for dues paying purposes and the associated dues amounts are set forth on Schedule A (attached hereto and incorporated herein).

#### **III. Gathering Assessment Data.**

Unit and Corporate members are sent an annual assessment reporting form that asks such IFI member to fill out their last three (3) years of assessable annual gross sales. Assessable gross sales includes all fasteners and formed parts sales whether manufactured or purchased from other companies for resale to third parties. The assessable annual gross sales are totaled and

then divided by three (3) to get the average, which is used to determine, based on the average, which Assessment Group the member will fall under for dues payment and billing purposes as set forth on Schedule A.

Canadian and Mexican IFI members shall report annual gross sales in U.S. dollars.

IV. Invoicing and Entering Data.

Each IFI member's Assessment Group designation will be entered into the IFI's confidential database. Invoices are prepared at the end of the preceding quarter.

Associate members are invoiced annually in December of the preceding year.

New IFI members who join during a given year and are not members for a full year will be invoiced on a pro-rata basis based on the month such new member joins the IFI.

V. Collection Process.

Unit, Corporate and Affiliate members are required to pay dues quarterly, or annually, in advance in accordance with the Articles.

Associate members are required to pay annually the full amount of their dues no later than sixty (60) days after invoicing.

VI. Late Payments.

Any member not making a dues payment within sixty (60) days from invoicing will receive correspondence from the IFI, including a copy of the original invoice and a note reminding the delinquent member of the obligation to pay the past due invoice. Any member's continued failure to pay past due invoice(s) will result in the IFI sending a letter to the member's principal delegate inquiring whether there are any problems that the IFI can help the member address.

In the event the member is in violation of Article III, Section 6(c), the IFI Board is required to suspend the member's membership immediately. During the suspension period, the member shall have no membership rights but shall remain liable to the IFI for all past and future obligations including dues, assessments, and allocated charges for special activities. If such delinquency continues for sixty (60) days after the date of the written suspension notification, the IFI Board shall, upon prior notice to the delinquent member, consider at the next meeting of the IFI Board the question as to whether the delinquent member's membership shall be terminated or, short of termination, what other actions are deemed appropriate. The IFI Board's goal is retaining the member to the extent possible.

Any former member whose membership has been terminated may be restored to its former membership only upon the affirmative vote of seventy-five percent (75%) of the IFI Board.

VII. Voluntary Resignation.

Members who voluntarily terminate their IFI membership remain liable for all dues, assessments, and allocated charges for special activities up to the date of receipt by the IFI of written notice to terminate. A member terminating during the year is responsible for the pro-rata portion of dues up to the termination date. Assessments and allocated charges for special activities, if any, shall be paid in full.

VIII. Acknowledgement.

Member hereby acknowledges that its duly-authorized representative has read the above, fully understands all of the Policy Statement's provisions, and is knowingly and voluntarily agreeing to abide by its contents.

[COMPANY NAME]

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

## SCHEDULE A

**(1) Assessment Group and Dues for Unit and Corporate Members**

<b>Group No.</b>	<b>Fastener Sales Range Based on Average of Last 3 Years</b>	<b>Annual Dues</b>	<b>Billed Quarterly</b>
I	Less than \$8 million	\$ 5,035	\$ 1,258.75
II	\$8 million - \$13 million	\$ 8,385	\$ 2,096.25
III	\$13 million - \$25 million	\$ 11,740	\$ 2,935.00
IV	\$25 million - \$50 million	\$ 13,980	\$ 3,495.00
V	\$50 million - \$150 million	\$ 17,330	\$ 4,332.50
VI	Greater than \$150 million	\$ 21,805	\$ 5,451.25

**(2) Assessment Group and Dues for Affiliate Members**

<b>Affiliate Group No.</b>	<b>Aerospace Sales Range Based on Average of Last 3 Years Gross Sales</b>	<b>Affiliate Annual Dues</b>	<b>Billed Quarterly</b>
I	Less than \$8 million	\$ 3,530	\$ 882.50
II	\$8 million - \$13 million	\$ 5,880	\$ 1,470.00
III	\$13 million - \$25 million	\$ 8,220	\$ 2,055.00
IV	\$25 million - \$50 million	\$ 9,800	\$ 2,450.00
V	\$50 million - \$150 million	\$ 12,135	\$ 3,033.75
VI	Greater than \$150 million	\$ 15,275	\$ 3,818.75

**(3) Associate Member – Fixed Rate**

Associate members are assessed on an annual basis at a current fixed rate of \$5,150.